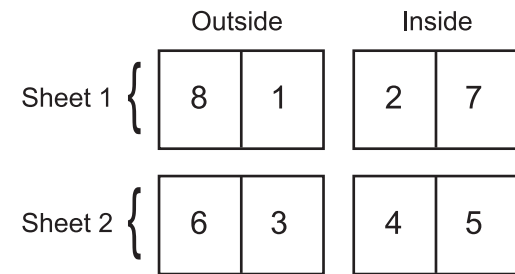


## Page Orientation

To figure out proper page orientation, take the appropriate number sheets of paper and fold them in half. Then number each page and this will show you how to lay out your pages.

For example, an 8 page booklet takes 2 sheets of 11"x17" paper.



4 Page Booklet = 1 Sheets of Paper

8 Page Booklet = 2 Sheets of Paper

16 Page Booklet = 4 Sheets of Paper

36 Page Booklet = 9 Sheets of Paper

48 Page Booklet = 12 Sheets of Paper

### 11" x 17" Booklet (half fold) folds to 8.5" x 11"

Please import template files at 300 DPI.

If you require printing to the edge after trimming, please ensure that your artwork extends into the grey bleed area. Anything in the grey shaded area will be trimmed off.

Text should be a minimum of 1/8" inside the cut line on each side. This is represented as the yellow safety box.

**Delete This Layer Before Submitting Artwork**

fold

fold

bleed →

cut line →

safety →